

Local Government Performance Reporting Framework

FINPRO Professional
Development Seminar

29 May 2014

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The AGENDA

- The PROJECT
- The LEGISLATION
- The SUPPORT
- The FUTURE

The PROJECT

The PROJECT

Stage 1
Indicator
Development

Oct 12 – Jun 13

Stage 2
Pilot
Program

Jul 13 – Feb 14

Stage 3
Enabling
Legislation

Aug 13 – Apr 14

Stage 4
Guidance and
Support

Apr 14 – Jun 14

Stage 5
Data
Collection

Jul 14 – Jun 15

Stage 6
Reporting

Jul 15 – Sep 15

The LEGISLATION

Final changes to the GOVERNANCE & MANAGEMENT CHECKLIST

- Checklist (New) – Included 'procurement policy'
- Checklist (Special Committees) – Removed
- Checklist (All) – Date of operation changed to 'date of operation/review/establishment (as applicable) of current item'

Final changes to the SERVICE PERFORMANCE MEASURES

- Governance (1a) – Includes special committees of council
- Pool Facilities (All) – Now 'aquatic facilities'
- Pool Facilities (7a) – EHOs changed to 'authorised officers' and applies only to 'council facilities'
- Animal Management (8a) – Reporting of 'timeliness' measure delayed to 1 July 2015
- Food Safety (9a) – Reporting of 'timeliness' measure delayed to 1 July 2015
- HACCC (10a) – Reporting of 'timeliness' measure delayed to 1 July 2015

Final changes to the SERVICE PERFORMANCE MEASURES

- HACC (10c) – Direct cost now 'full cost' and from MAV
- MCH (11a) – Changed to 'participation in first home visit'
- MCH (11c) – Direct cost now 'full cost' and from MAV
- MCH (11d) – Changed to 'participation in MCH service'

Final changes to the FINANCIAL PERFORMANCE MEASURES

- Definition of Rate Revenue – Excludes ‘special rates and special charges’
- Definition of Restricted Cash – Includes cash set aside to fund carry forward capital works
- Specific Purpose Grants – Removed
- Expenditure changed to ‘expenses’

Final changes to the SUSTAINABLE CAPACITY MEASURES

- Expenditure changed to 'expenses'

Final changes to the STRATEGIC RESOURCE PLAN

- Summary of Planned Capital Works Expenditure by LGMFR classification, expenditure type and funding source – Reporting delayed until 1 July 2015
- Statement of Human Resources – Includes all staff
- Summary of Planned Human Resources Expenditure/ EFTs by organisational structure and employment type – Includes only permanent staff

Final changes to the BUDGET

- Statement of Human Resources – Includes all staff
- Summary of Planned Human Resources Expenditure/ EFTs by organisational structure and employment type – includes only permanent staff
- Note listing grants by source, type, recurrent, non-recurrent, operating and capital (new)

Final changes to the ANNUAL REPORT

- Report of Operations:
 - Service Performance Indicators, Measures and Results for 3 preceding years – Transitional provision for comparatives of 'timeliness' measures
 - Names/areas of officers reporting to the CEO – Changed to 'senior' officers
- Financial Statements:
 - Note listing grants by type, recurrent, non-recurrent, operating and capital – Include 'source' of grant

Key things to REMEMBER

- Annual Report 2013/14 – current provisions apply
- Strategic Resource Plan 2014-18 – new provisions apply
- Budget 2014/15 – new provisions apply except adoption date
- Performance reporting – commences 1 Jul 2014

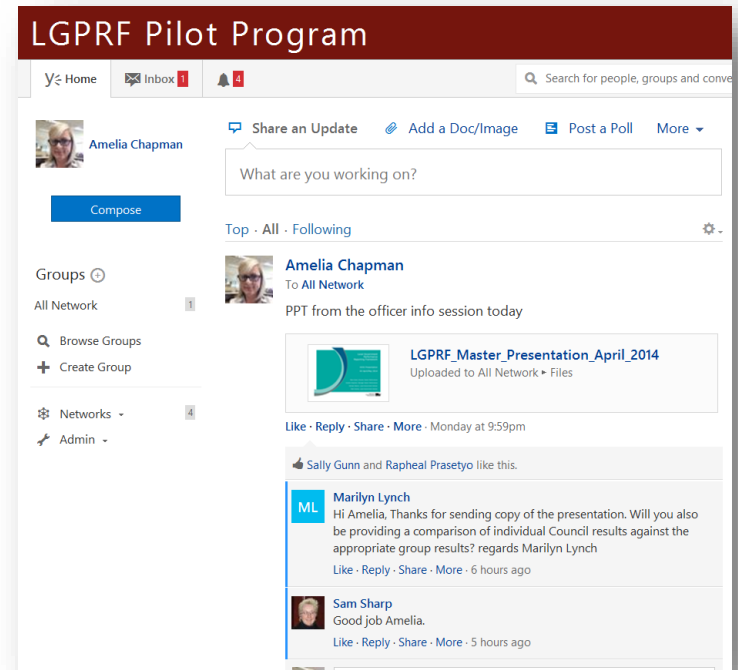
Review of 2014/15 BUDGETS

- Common issues
 - Services to be funded in the budget (not activities)
 - Initiatives and major initiatives (not KSAs)
 - Format of budgeted statements (LGMFR 13/14)
 - Detailed list of capital works by type/funding source
 - Summary of human resources by org structure
 - List of grants by type/source
 - Arithmetical errors
- Follow the Model Budget
- Complete the Compliance Checklist

The SUPPORT

General SUPPORT

- Trial audits
- CEO reports
- Trial 2 comparative analysis
- Yammer
- Regional workshops



Guidance SUPPORT

Final

- Planning and reporting guide
- Strategic resource plan
- Model budget
- Annual report – Model financial statements
- Indicator Workbook version 4.0



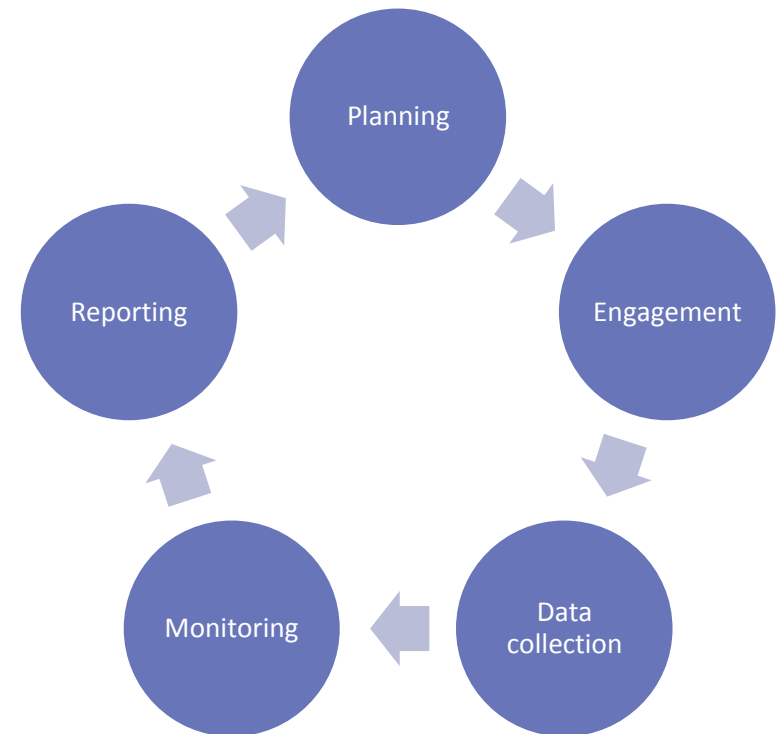
In progress

- Annual report
 - Report of operations
 - Performance statement
- Local Government Model Financial Report 2015 (LGMFR)
- Audit evidence
- Asset management guide
- Rating and revenue practice guide

Implementation SUPPORT

Implementation planning

- Appoint an officer to coordinate data collection and reporting
- Form a working group from 11 service areas and finance
- Prepare a project plan from 1 Jul 2014 to 30 Sep 2015
- Brief the Executive, Senior Management, Audit Committee and Council
- Collect and report data from 1 Jul 2014



The FUTURE

The FUTURE

1. Monitoring, Analysis and Reporting

- Strengthened performance reporting and monitoring team
- Targeted sector support based on risk
- Investment in training, assistance and support

2. Reducing the Reporting Burden

- 38 reductions delivered
- Second phase underway
- Grants reform

3. Indicator Development

- Steering group with LGV secretariat support
- Sector working groups

4. Web Site

- Principles developed
- User testing commenced
- Feedback survey



For more information:

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Department of
Transport, Planning and
Local Infrastructure

