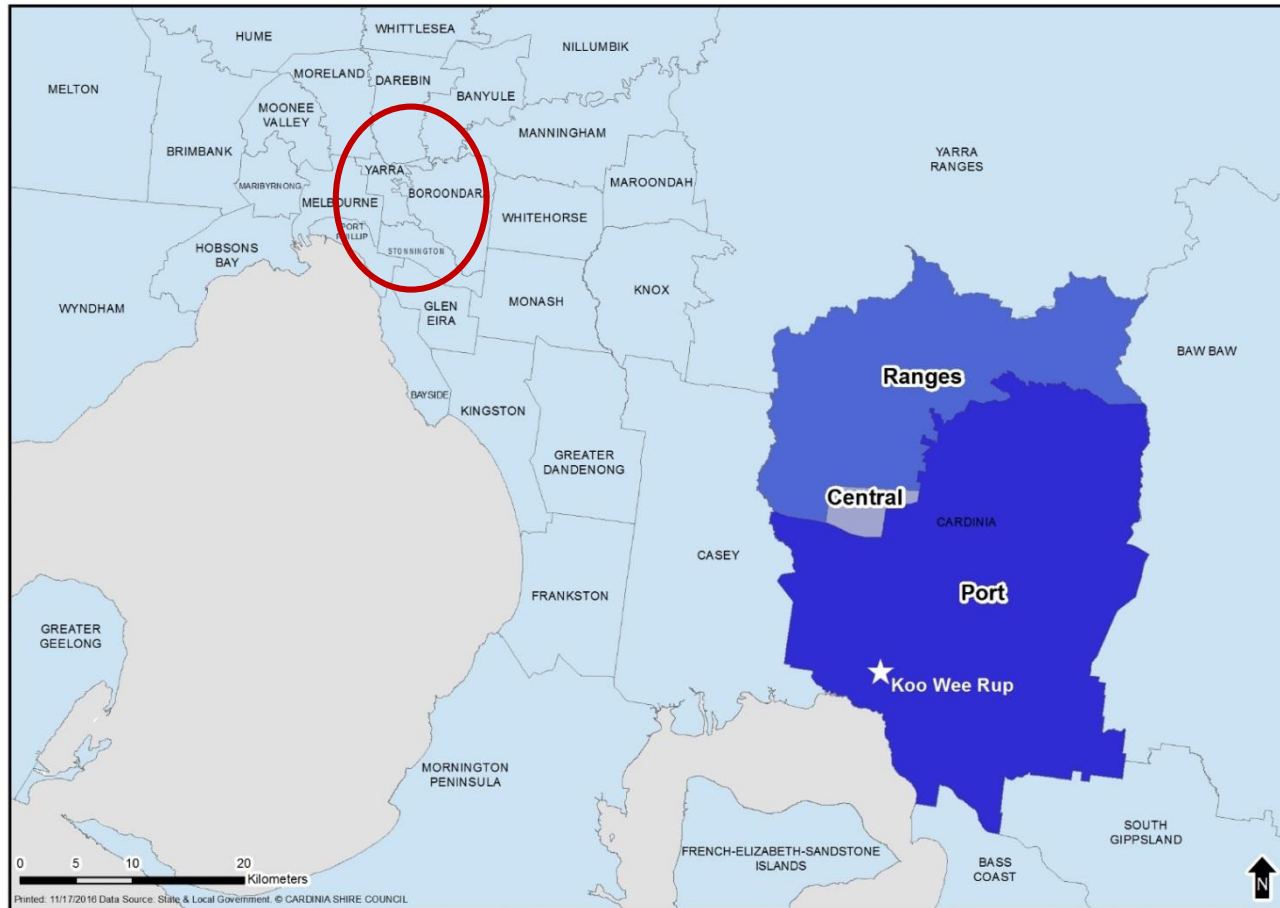Cardinia Shire Council

Cardinia Journey – Digitisation & Innovation
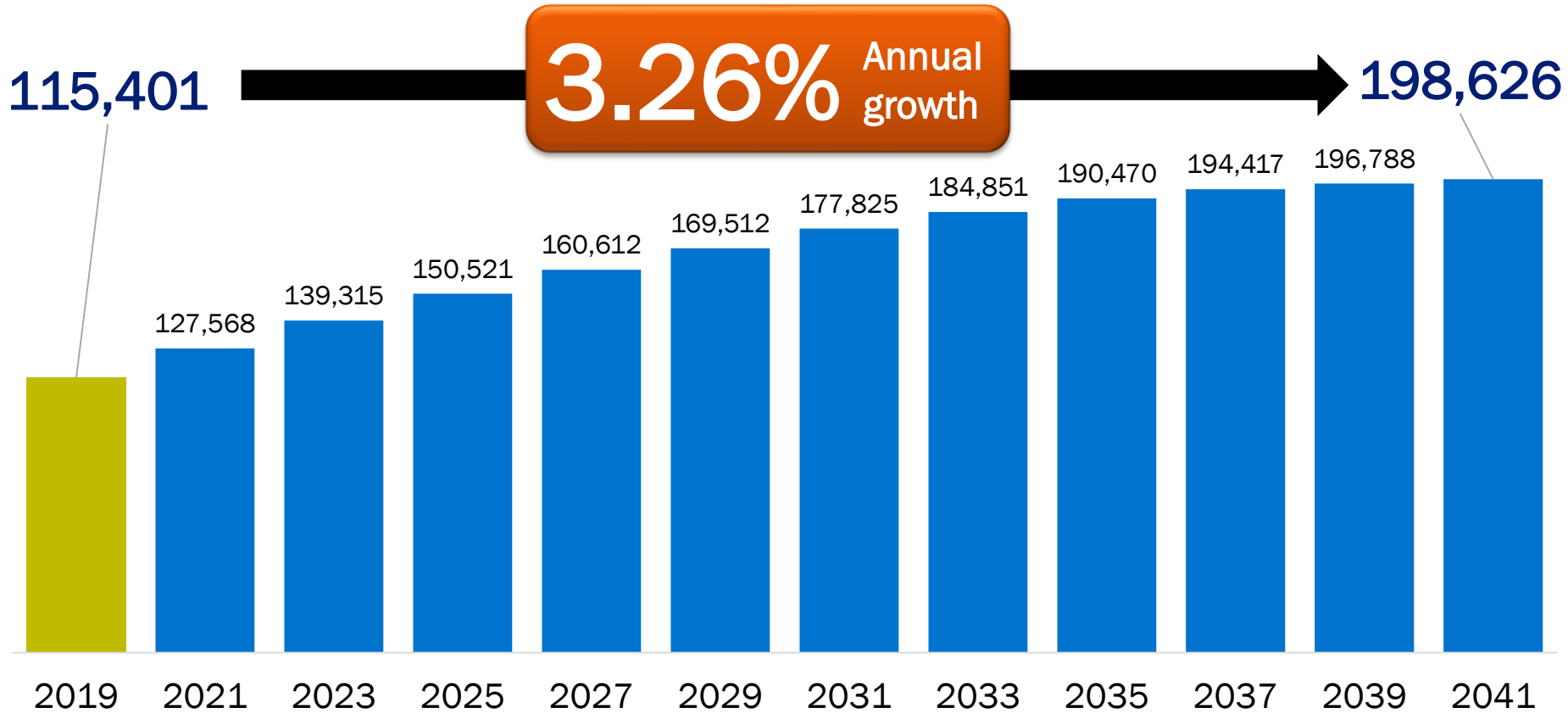
February 2019

Overview

- Introduction to Cardinia Shire Council

- Digitisation transition
  - oMail – Records automation
  - OASIS - AP Automation

- Project Lead Experience

Introduction to Cardinia

- Located South East of Melbourne

- 55 kilometres from city

- Growth Council

- Pakenham, Officer, Beaconsfield

- 27 townships

Population increasing

115,401   → **3.26%** Annual growth → 198,626

Year	Population
2019	115,401
2021	127,568
2023	139,315
2025	150,521
2027	160,612
2029	169,512
2031	177,825
2033	184,851
2035	190,470
2037	194,417
2039	196,788
2041	198,626

+6 families per day

Development (2018/19)

$107 million Capital works

1,235 lots issued SOC

11.97 km new roads

Why did Cardinia choose the Digitisation Path?

- New building
- Long term sustainability
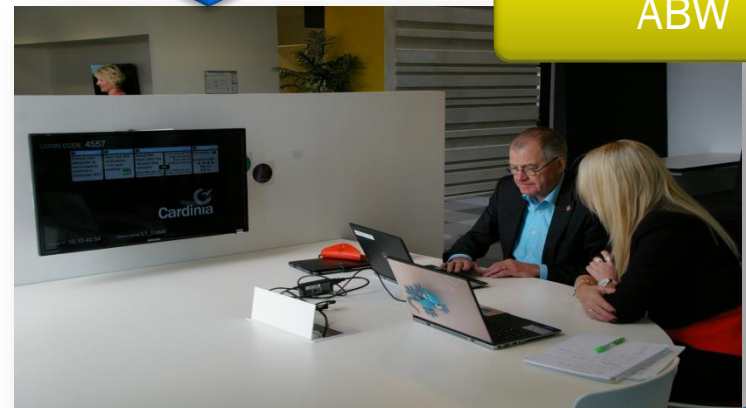- Delivery of services efficiently
- Prevent cost increases
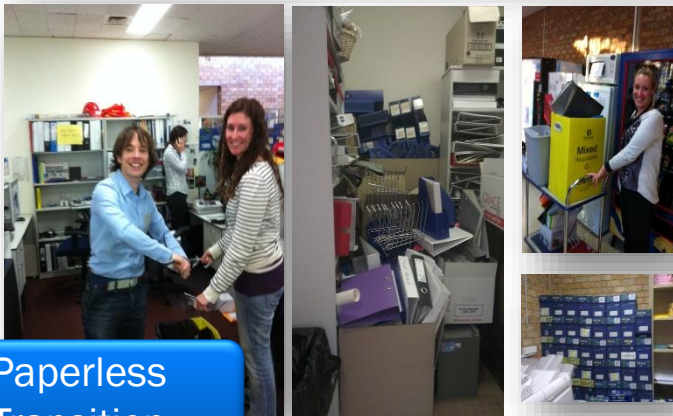
ABW Journey

Pre ABW

New Building

Paperless Transition

ABW

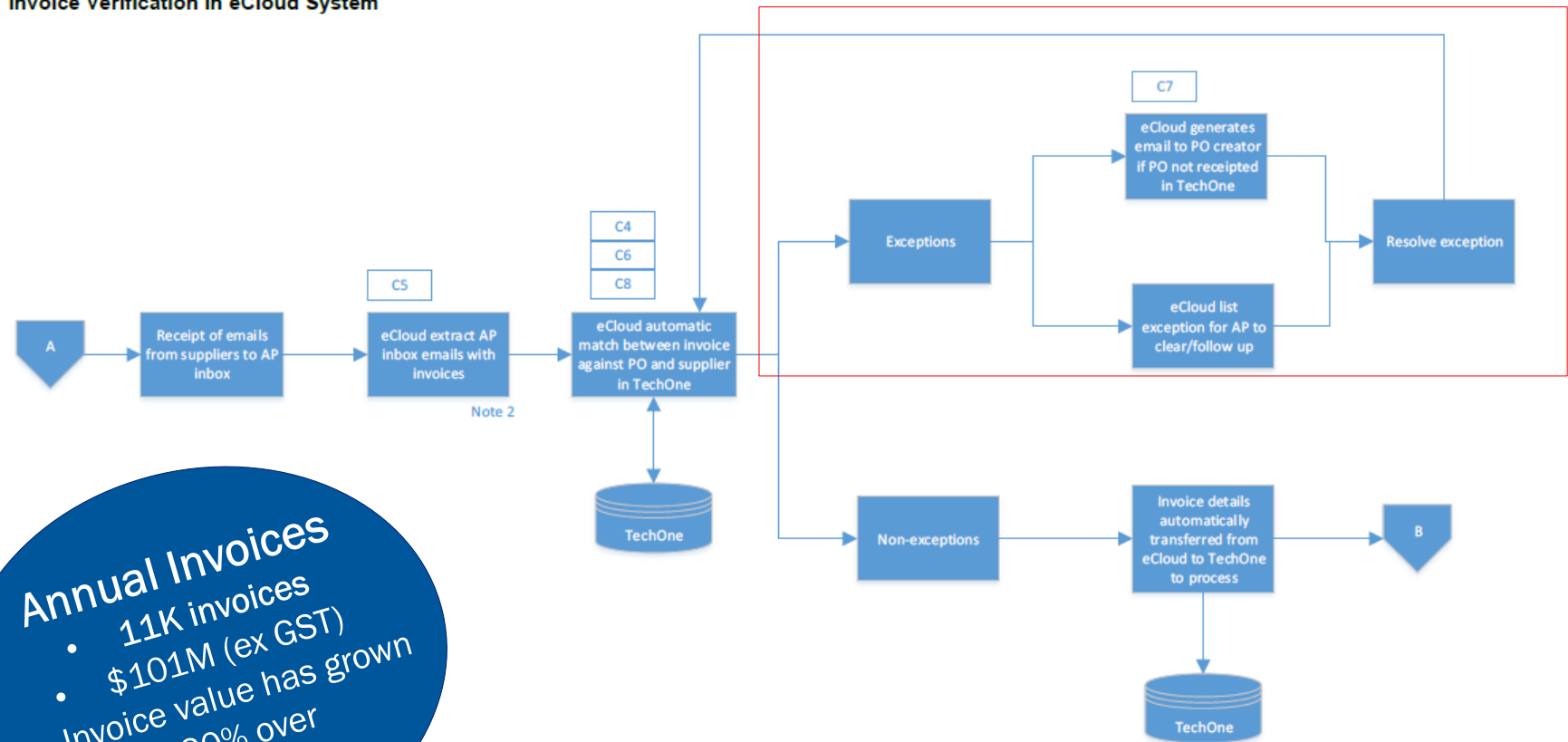# How we achieved Digitisation and Innovation?

Digitisation Timeline

- 2013 Barcoding and Scanning invoices

- 2014 eForms – payments without invoices

- 2016 oMail (automation of incoming mail)

- 2018 OASIS (automation of invoice processing)

AP Invoice Process

AP Staff Focus

Invoice Verification in eCloud System

Annual Invoices
- 11K invoices
- $101M (ex GST)
- Invoice value has grown 20% over 4 years

Artificial Intelligence

- Successful invoices
  - 70% of invoices do not require manual intervention
  - Data extraction
  - Data checking and validation
  - Invoice matching to PO/GR

- Exceptions
  - Email notification to staff
  - No PO or Not goods receipted
  - Bank account verification
  - ABN verification

Della Northcott
OASIS Project Lead

Thank-you FinPro!

This is our legacy, now it's time to share yours..

Questions?

Thank you