



CONFERENCE REGISTRATION FORM & TAX INVOICE

This registration form is a tax invoice for GST purposes when you make payment to Local Government Finance Professionals
ABN 84 588 518 150

REGISTRATIONS CLOSE ON WEDNESDAY 13 FEBRUARY 2013

The First 150 registrations for the full conference will be accommodated onsite at the Novotel Forest Resort Creswick. All other delegates will be accommodated off-site at the Mercure Ballarat Hotel & Convention Centre. Transport for night functions will be provided for those staying off-site.

To book in for the 2013 FinPro Conference please **email** your details and the conference package type to Gabrielle Gordon (details below) and then send through this registration form and payment details via mail.

Please note that your registration is not valid until a confirmation is sent back to you via email.

PERSONAL DETAILS (please provide one form per delegate)

FIRST NAME: _____

SURNAME: _____

ORGANISATION: _____

TELEPHONE: _____ EMAIL: _____

NAME OF PERSON FOR SHARE ACCOMMODATION: (IF APPLICABLE) _____

NAME(S) OF PARTNER ATTENDING: (IF APPLICABLE) _____

SPECIAL DIETARY REQUIREMENTS: _____

CONFERENCE INVESTMENT DETAILS: All amounts include GST

Package Type	Member Rate (Council employee)	Non-member Rate (council employee)	Other Organisations
Full conference including all meals and private accommodation	\$920	\$990	\$1250
Full conference including all meals and share accommodation (with another conference delegate) Please ensure that you nominate the delegate you wish to share with, otherwise someone will be allocated.	\$680	\$770	\$990
Full conference including all meals excluding accommodation	\$500	\$585	\$810
Wednesday or Thursday night dinner only (please circle which night)	\$140	\$160	\$160
Thursday day only including lunch	\$255	\$270	\$420
Friday day only (including boxed lunch)	\$160	\$195	\$270
Partner (share accommodation with full paying delegate (includes breakfast only each day - no lunch or dinner)	n/a	n/a	\$80

Accommodation will be reserved and paid for by FinPro on your behalf once registration forms have been received and confirmed by FinPro.

CANCELLATION/NO SHOW POLICY

Transfers – no charge anytime
Cancellation by 13 Feb 2013 – full refund
Cancellation by 19 February 2013 - \$100 admin fee
Cancellation after 19 February 2013 – no refund

CONTACT AND PAYMENT DETAILS FOR REGISTRATIONS AND ENQUIRIES

Payments: to be made by cheque or EFT Please note: No facilities for credit card payment are available at this time.
Cheques – Local Government Finance Professionals
EFT – CBA Account – BSB 063 010 A/C1066 9065

Contact: **Gabrielle Gordon**
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