



## CONFERENCE REGISTRATION FORM & TAX INVOICE

This registration form is a tax invoice for GST purposes when you make payment to Local Government Finance Professionals  
ABN 84 588 518 150

**REGISTRATIONS CLOSE ON FRIDAY 18<sup>TH</sup> FEBRUARY 2011**

To book in for the 2011 FinPro Conference please **email** your details and the conference package type to Gabrielle Gordon (details below) and then send through this registration form and payment details via mail.

Please note that your registration is not valid until a confirmation is sent back to you via email.

### PERSONAL DETAILS (please provide one form per delegate)

FIRST NAME: \_\_\_\_\_

SURNAME: \_\_\_\_\_

ORGANISATION: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

NAME OF PERSON FOR SHARE ACCOMMODATION: (IF APPLICABLE) \_\_\_\_\_

NAME(S) OF PARTNER ATTENDING: (IF APPLICABLE) \_\_\_\_\_

SPECIAL DIETARY REQUIREMENTS: \_\_\_\_\_

### CONFERENCE INVESTMENT DETAILS: All amounts include GST

Package Type	Member Rate (Council employee)	Non-member Rate (council employee)	Other Organisations
Full conference including all meals and private accommodation	\$840	\$940	\$1190
Full conference including all meals and share accommodation (with another conference delegate) Please ensure that you nominate the delegate you wish to share with, otherwise someone will be allocated.	\$620	\$720	\$990
Full conference including all meals excluding accommodation	\$480	\$565	\$790
Wednesday or Thursday night dinner only (please circle which night)	\$140	\$160	\$160
Thursday day only including lunch	\$245	\$260	\$420
Friday day only (including boxed lunch)	\$160	\$195	\$270
Partner (share accommodation with full paying delegate (includes breakfast only each day - no lunch or dinner)	n/a	n/a	\$80

Please note that every effort will be made to ensure that all accommodation is provided onsite at the Novotel Forest Resort, Creswick.

Accommodation will be reserved and paid for by FinPro on your behalf once registration forms have been received and confirmed by FinPro.

### CANCELLATION/NO SHOW POLICY

Transfers - no charge anytime  
Cancellation by 18 Feb 2011 - full refund  
Cancellation by 26 February 2011 - \$100 admin fee  
Cancellation after 24 February 2011 - no refund

### CONTACT AND PAYMENT DETAILS FOR REGISTRATIONS AND ENQUIRIES

**Payments:** to be made by cheque or EFT Please note: No facilities for credit card payment are available at this time.  
Cheques - Local Government Finance Professionals  
EFT - CBA Account - BSB 063 010 A/C1066 9065

**Contact:** Gabrielle Gordon  
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